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2 November 1961

MEMORANDUM FOR: Special Support Assistant (Logistics)

SUBJECT: Helicopter Shuttle Service

In response to your request for out requirements for helicopter shuttle service from the new building to downtown Washington the following information is submitted:

	<u>Cover</u> <u>Group</u>	<u>Commercial</u> <u>- Group</u>
Number of officers who would use this service	8	8
Number of round trips per week	2	2

Administrative Officer 25X1A9A

*CCS*

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